

## **FUNCTIONS AT BONA BONA GAME LODGE**

### **TARRIF & CONTRACT**

Thank you for considering us as a venue for your function.

You and your guests can share the privilege privacy and exclusive experience at the renowned game farm, Bona Bona, which lies within easy reach of Klerksdorp and the Rand.

At Bona Bona the relaxed atmosphere of nature can again be experienced with rhino, giraffe, buffalo, kudu and impala which roam free within the borders of this internationally known lodge.

The buildings of the main camp were built with meticulous care to enhance the relation between man and nature. These range from the impressive main building, the popular conference centre, the hospitable overnight bungalows with en-suite amenities, an elevated gazebo, the snug lapa next to the natural swimming pool and fully equipped, cozy honeymoon suite.

And now this little village in paradise with thatch-roofed buildings with their rustic charm boasts with an exceptional little Chapel with its consecrated atmosphere and a safari-type banqueting hall ample proportions and with ALL the necessary facilities, including a dance floor.

Bona Bona (that means "Look or See" in 5 different African languages) invites you to come and see for yourself what they can offer you to ensure that the biggest day of your lives will be just as unforgettable as Bona Bona and your future memories.

Our packages are designed to assist your planning and we are only too happy to discuss your requests or queries. Should you wish to view our facilities or otherwise enquire as to further details, the Function Team will be available at your request. Please phone and book your appointment.

We certainly hope that we may be of service to you.

Kind regards

**Bona Bona**

## **PRICE LIST FOR FUNCTIONS AT BONA BONA**

<b>RHINO HALL 0-150 GUESTS</b>	<b>RHINO HALL 150-250 GUESTS</b>	<b>LAPA 1 0-32 GUESTS</b>	<b>CHAPEL + LAPA 1 0-32 GUESTS</b>	<b>LAPA 2 0-60 GUESTS</b>	<b>CHAPEL + LAPA 2 0-60 GUESTS</b>	<b>RESTAURANT 0-45 GUESTS</b>	<b>CHAPEL + RESTAURANT 0-45 GUESTS</b>
R 5 500.00	R7 000.00	R1 500.00	R2 500.00	R2 000.00	R3 500.00	R4 000.00	R5 000.00

### **The prices quoted below include:**

- Hire of venue as chosen above which will be exclusively booked out for your guests only.
- The full preparation and setup of the venue according to your guest list and floor plan.
- Table setting including crockery, cutlery and glassware.
- Available linen – white/black/cream.
- The use of the facilities like the kitchen/cold room/etc.
- Ice buckets, on stand with ice.
- Display board for the floor plan and guest list.
- Co-ordination, planning and execution of function.
- Parking attendants.

(Prices valid as from 1 January 2010)

### **Additional Costs not included above:**

- Menu of your choice
- Flowers and candles.
- Photography (Photo's can be taken in the veld or at our famous waterhole spot at an additional cost of R200.00 per occasion)
- Bar account and Bar attendants.
- Hire of our present box R150.00
- Entertainment, music.
- Welcome drinks.
- Napkin holders and menus and place settings.
- Table Attendants.
- White and Black chair covers at R6-00 per chair is available at Bona Bona.

### **Conditions:**

Once a date has been provisionally booked, a deposit of R2 000-00 must be paid within 7 (seven) days.

Prices are subject to change without notice until confirmed with a written quotation.

Above prices are valid for cash / cheque payments **(inclusive of V.A.T.)**. **If a deposit is paid, the amount is not retrievable in case of a cancellation.**

**ACCOMMODATION:**

- We prefer that the host do the room division list of her guests staying at Bona Bona Game Lodge.
- A room division list is attached, and it is the host's duty to fill it in and discuss it with our office a week prior to the function

**Bona Bona Tariffs:**

<b>Main Camp - 38 beds (Price per person):</b>		
<b>No.</b>	<b>Item</b>	<b>Price</b>
1	Bed & Breakfast Family Suite (Midweek)	R365.00p/p
2	Bed & Breakfast Family Suite (Weekend)	R420.00p/p
3	Bed & Breakfast Single Beds (Midweek)	R310.00p/p
4	Bed & Breakfast Single Beds (Weekend)	R365.00p/p
5	Exclusive Suite (Bed & Breakfast) (Midweek)	R440.00p/p
6	Exclusive Suite (Bed & Breakfast) (Weekend)	R490.00p/p
<b>Meals – (Price per person):</b>		
1	Breakfast	R55.00p/p
2	Bush Breakfast	R90.00p/p
3	Brunch	R85.00p/p
4	Buffet A	R120.00p/p
5	Buffet B	R150.00p/p
6	Buffet C	R180.00p/p
9	Tea or Coffee	R10.00p/p
10	Tea, Coffee and Muffin/Biscuits/Sandwiches	R25.00- R32.00
11	Braai facilities hire in Lapa 1 & table setting	R 1,100.00
12	Braai facilities hire in Lapa 2 & table setting	R 1,650.00
13	Braai facilities hire in Hunting Camp & table setting (0-30guets)	R1500.00
<b>Bush Camp – 12 beds (Price per person):</b>		Self-catering
<b>No.</b>	<b>Item</b>	<b>Price</b>
1	Bed Only	R185.00p/p
<b>Hunting Camp – 12 single beds &amp; 2 double (Price p/person):</b>		Self-catering
<b>No.</b>	<b>Item</b>	<b>Price</b>
1	Bed Only	R245.00p/p
3	Chalets	R660.00p/c
Bring own toiletries and towels to all self-catering units Bring own food and liquor Bring own wood and blitz (can also be bought at the office)		
<b>Conferences (Prices per day):</b>		
<b>No.</b>	<b>Item</b>	<b>Price</b>
1	Eland (0 – 40 delegates)	R 1,650.00
2	Lapa 1 (0 – 32 delegates)	R 880.00
3	Lapa 2 (30-60 delegates)	R 1,100.00
4	Renoster (40 - 150 delegates)	R 4,400.00
<b>Activities (Price per person):</b>		
<b>No.</b>	<b>Item</b>	<b>Price</b>
1	Game Drive	R60.00p/p
2	Game Drive (Less than 4)	R 240.00
3	Predator visit per foot	R35.00p/p
4	Predator visit drive	R45.00p/p
5	Predator visit drive (less than 2)	R 90.00
<b>SPA Treatments: (Price per person):</b>		
<b>No.</b>	<b>Item</b>	<b>Price</b>
1	Hand, Feed or Head Massage	R165.00p/p
2	African Facial	R305.00p.p
3	Full Body Massage	R305.00p.p
4	Spa Body	R385.00p/p
<a href="http://www.bonabona.co.za">Website: www.bonabona.co.za</a>		

**Please Note:*****All prices are inclusive of V.A.T.***

## **BAR AND RELATED SERVICES:**

- We require clients to brief us with regard to their requirements for the provision of full bar or wine and beer bar on their account.
- Cocktails are only served on client's request.
- Clients are welcome to set a ceiling on the total bar spend for their account, in order to maintain control of this account during the function. Our management team assists clients by advising them as to how to save and control bar accounts where necessary.
- No wines, spirits or food may be brought onto the premises.
- Any changes to the bar requirements at any stage are to be done in writing.
- If the client wants the bar open after 24h00 an extra charge of R600.00 per hour would be charged. That should be arranged before hand.

<b><i>Red Wine</i></b>	<b><i>Unit Price</i></b>	<b><i>Bar</i></b>	<b><i>Unit Price</i></b>
Nederburg Pinotage	R85.00	Softdrinks 340 ml	R9.00
Nederburg Cabernet Sauvignon	R90.00	Tequila	R15.00
Nederburg Edelrood	R95.00	Valpre Water (500 ml)	R7.00
Grunberger Roselese	R50.00	Local Beer	R12.00
Zonnenblom Merlot	R80.00	Ciders	R14.00
<b><i>Champagne</i></b>	<b><i>Unit Price</i></b>	J & B Whiskey	R10.00
JC Le Roux (White)	R55.00	Brandy	R10.00
JC Le Roux (Red)	R55.00	Vodka	R10.00
<b><i>White Wine</i></b>	<b><i>Unit Price</i></b>	Gin	R10.00
Nederburg Chardonnay	R80.00	Cane	R10.00
Nederburg Lyric	R55.00	Red Heart Rum	R12.00
Nederburg Sauvignon Blanc	R64.00	Mixers 200 ml	R7.00
Drostdy Hof Adelpracht	R35.00	Liqueurs 50 ml	R10.00
Drostdy Hof Extra Light	R35.00	Monis Cream Sherry 50 ml	R12.00
Grunburger Freudenlese	R50.00	Sparkling Grape Juice (Monis)	R22.00
<b><i>Welcome drinks</i></b>	<b><i>Unit Price</i></b>	Juice per jug	R35.00
Old Brown Sherry 50 ml	R4.00	Bola per jug	R45.00
Flavoured water with apples	R8.00		

## **MENU SELECTION and FLOWERING:**

- Bona Bona's catering and flowering is sub-contracted to Abrie Coetzee (018-4685689) for functions bigger than 100 guests. Please make an appointment with him to discuss your menu and decorational requests. All beverages will be the responsibility of Bona Bona.

## **APPOINTMENTS AND PAYMENT REQUIREMENTS:**

30 Days before function:

- confirm menu
- 50% of estimated bill payable (less deposit already paid)

14 Days before function:

- final appointment
- procedure of function discussed
- finalize table placing
- final bar requirements
- final number of guests
- finalize room placing

3 Days before function:

- **Balance of account to be settled in full or as discussed**
- clients to return floor plan to coordinator
- delivery of additional items by client/suppliers (e.g. cake knife, special serviette rings, bomboniere, printed alphabetical guest list, printed table plan with numbers and seat allocation which will be placed on the notice board)

Function day

- Sit back, relax and be spoiled to bits

1 Day after Function:

- All accounts (accommodation, bar and overtime) should be settled before you leave Bona Bona premises.

## **CANCELLATIONS:**

- Should a client need to cancel a reservation subsequent to the venue hire being paid, a refund, at management's discretion, will be made. This will only be made in the event of our ability to re-sell the venue for a similar function on the date for which the function was booked.
- In the event of non-payment of the venue hire fees within the time specified, Bona Bona shall be entitled to cancel a provisional booking without further notice or liability to the client.
- In the event of non-payment of the fees within the time specified, Bona Bona shall be entitled to cancel a booking after notifying the client.
- All monies are non-refundable once paid by the client within the stipulated time periods.
- The final number of guests discussed at the final appointment will be the number charged for unless greater. Bearing in mind that should this variance be below the minimums mentioned previously, clients will automatically be billed for the specified minimum.
- Bona Bona reserves the right to cancel any booking forthwith and without liability on its part in the event of any damage to, or destruction of the venue by fire, shortage of labour, strikes, industrial unrest, or any other cause beyond the control of Bona Bona, which shall prevent it from performing its obligations. In these circumstances every effort will be made to find an alternative venue.
- **The client must confirm all changes and cancellations in writing.**

**RISK/LOSS/DAMAGES:**

- Bona Bona shall not be held liable for interruptions of services (water, electricity, sanitary services).
- Whilst every precaution will be taken to ensure the safeguarding of your belongings, **Bona Bona will not be liable for loss or damage to any property whatsoever** (decor props, wedding gifts, valuables, etc.). We recommend that all personal and valuable property be removed directly after the function.
- Decor and props **must** be removed by 09h00 on the day following the function. Any items not collected by this time will be removed from the venue and Bona Bona will not be responsible for the storage or safekeeping of these items.
- Should the Bona Bona building, surrounding gardens, decor or napery be damaged during the set-up or break down operations of the function, the client shall be held responsible and will be billed accordingly.
- Bona Bona, its employees or any person employed at any function will not be held liable for any loss, or injury to persons, due to negligence or any other causes whatsoever.

For your convenience the following documents are attached:

- A. DEPOSIT FOR CONFIRMATION OF FUNCTION
- B. QUOTATION FORM
- C. ROOMINGLIST FORM
- D. FLOOR PLAN OF RECEPTION HALL

**ANNEXURE A:**

**DEPOSIT FOR CONFIRMATION OF FUNCTION**

**ADMINISTRATION**

I hereby agree to abide by the terms and conditions as set out in this document and hereto bind myself in my personal capacity as surety for all monies owing, arising from this agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Contact Number: \_\_\_\_\_

To: BONA BONA GAME LODGE  
Attention: Reception – Function Coordinator

Date of Function: \_\_\_\_\_  
Deposit R2 000.00 \_\_\_\_\_

BANK DETAILS  
ABSA Klerksdorp  
Cheque acc. 0950-167-696  
Branch code. 334-338

PLEASE FAX THE DEPOSIT SLIP THROUGH TO BONA BONA TO CONFIRM THE RESERVATION. Fax: 018 4511188

THANK YOU  
BONA BONA MANAGEMENT

**QUOTATION FORM TO BE FILLED IN FOR ESTIMATE COST**

**Name and Surname:**

**Tel no:**

**Cell no:**

**Theme of the Function:**

**Date of the Function:**

<b>Items:</b>	<b>Description:</b>	<b>Amount:</b>
Venue hire:		
Menu Selection: Bona Bona	Buffet A R120-00 p/person Buffet B R150-00 p/person Buffet C R180-00 p/person	
Number of Tables	*See Rhino floor plan*	
Chair covers	R6.00 x _____ Chairs	
Colour of Chair Covers		
Colour of Table Cloths		
Decoration of Hall:		
Welcoming Drinks (Monis, Sherrie, water, Cocktails)	R_____ /p x _____ guest	
Bar: Credit bar. Limit		
Bar assistants	R300-00	
Waiters	R150-00 per waiter	
Drinks on tables: Juice/Bola	R x _____ per table x _____ tables	
Champagne	R x _____ per table x _____ tables	
White Wine	R x _____ per table x _____ tables	
Red Wine	R x _____ per table x _____ tables	
Monis	R x _____ per table x _____ tables	
Tea / Coffee	R 8 x _____	
Photographer (Supply own)		
Music (Supply own):		
Children's Room (Blou Aap):	R 220-00 room and R100.00 per nanny	
Nanny	R 100-00 Each	
Drum Players: Yes            No	R 35-00 per player	
Fire in fireplace inside 1 or 2	R 165-00	
Fire outside hall	R 110-00	
Photos taken @ Bona Bona Waterhole	R 200.00	
<b>Estimated cost</b>	<b>TOTAL</b>	
Deposit		
Amount owned		

## ROOMING LIST

MAIN CAMP						
Chalet Description					Number of Persons	Name and Surname
NR	Bed		Bathroom			
1	Queen size Bed	-	Bath	Shower		
2	2 x Single beds	-	-	Shower		
3	2 x Single beds	-	-	Shower		
4	2 x Single beds	-	-	Shower		
5	2 x Single beds	-	-	Shower		
6	2 x Single beds	-	-	Shower		
7	2 x Single beds	-	-	Shower		
8	2 x Single beds	-	-	Shower		
9	2 x Single beds	-	-	Shower		
10	Double Bed	-	Bath	-		
11	Double Bed	-	Bath	-		
12	HONEYMOON SUITE	-	Bath	Shower		
13	Double Bed	2 x Bunkbeds	-	Shower		
14	Double Bed	2 x Bunkbeds	-	Shower		
15	Double Bed	-	-	Shower		
16	Double Bed	-		Shower		
BUSH CAMP						
Chalet Description					Number of Persons	Name and Surname
NR	Bed		Bathroom			
1	2 x Single beds	-	Please remind your guests! <ul style="list-style-type: none"> <li>• Ablution Block</li> <li>• Bring own towels</li> </ul>			
2	2 x Single beds	-				
3	2 x Single beds	-				
4	2 x Single beds	-				
5	2 x Single beds	-				
6	2 x Single beds	-				

**ANNEXURE C:  
ROOMING LIST**

<b>HUNTING CAMP</b>					
<b>Chalet Description</b>				<b>Number of Persons</b>	<b>Name and Surname</b>
<b>NR</b>	<b>Bed</b>		<b>Bathroom</b>		
<b>1</b>	<b>1 x Double bed</b>	<b>1x Single bed</b>	<b>- Shower</b>		
<b>2</b>	<b>1 x Double bed</b>	<b>-</b>	<b>- Shower</b>		
<b>3</b>	<b>1 x Double bed</b>	<b>-</b>	<b>- Shower</b>		
<b>HUNTING CAMP HOUSE</b>					
<b>Room Description</b>				<b>Number of Persons</b>	<b>Name and Surname</b>
<b>NR</b>	<b>Bed</b>		<b>Bathroom</b>		
<b>1</b>	<b>1 x Double bed</b>		<b>Please remind your guests!</b> <ul style="list-style-type: none"> <li>• Ablution Block</li> <li>• Bring own towels</li> <li>• Bring own wood</li> </ul>		
<b>2</b>	<b>1 x Double bed</b>				
<b>3</b>	<b>5 x Single beds</b>				
<b>4</b>	<b>2 x Single beds</b>				
<b>5</b>	<b>4 x Single beds</b>				

# RHINO HALL FLOOR PLAN

